

The student organisation at Cphbusiness is looking for:

A vice president

Cphbusiness Students

The student organisation is structured with a board of directors, a presidency, a line of functions and volunteers working on projects.

Presidency

The presidency of the student organisation consists of a president and a vice president both elected by the student organisation's board of directors.

The presidency is the core of the student organisation and forms the daily management and carries out transactions on the student organisation's behalf. The presidency also carries out the board of directors' strategies and decisions made for the student organisation.

Position as vice president

The vice president acts as the hand of the president. The vice president can act on behalf of the president in the absence of the president.

The presidency's responsibility

The presidency represents the students of Cphbusiness in the daily work and can speak on behalf of the students at Cphbusiness. The presidency is also the student organisation's public face in various forums at Cphbusiness and outside Cphbusiness and represents through attendance and networking the interests of the students.

The presidency refers to the student organisation's board of directors. The presidency may delegate its responsibilities to others and appoint persons to perform posts and functions.

The presidency signs the organisation and the presidency has the power of procuration and is therefore financially responsible for the student organisation's accounts.

The presidency sits as a student representative in Cphbusiness' board of directors during the active period to represent the interests of all students at Cphbusiness.

The tasks

The presidency works closely together with an appointed employee from Cphbusiness (Charlotte Dalgaard Petersen), whose main responsibility is to help with the daily operation of the organisation.

The president and the vice president are in charge of the daily operations of the organisation's functions and projects.

The tasks include:

- Putting the student organisation's strategy into practise;
- Act as a sparring partner and motivator for the members and volunteers;
- Facilitate the main email of the student organisation together with the secretariat (students@cphbusiness.dk)

The presidency is expected to facilitate at least 1 monthly meeting with each function. Furthermore, the presidency is responsible for facilitating and attending four annual board meetings for the student organisation's board of directors and plan and execute the annual general meeting.

Your skills as president/vice president

- You have good leadership skills;
- You are a responsible person with high ethical standards;
- You are diplomatic and discrete;
- You are organised and are able to plan and run meetings;
- You have good verbal and writing skills in Danish and English;
- You are a good judge of character;
- You are able to manage multiple tasks at one time and thrive with working with short deadlines;
- You thrive with responsibility and work professionally;
- You understand the art of delegating tasks;
- You enjoy working with people;
- You manage and understand the importance of motivating your fellow members in the student organisation.

Benefits

- You will develop organisational management and leadership skills;
- You will develop your skills within human resource management;
- You will get the opportunity to put your theoretical skills into practice;
- You will be responsible for your own tasks;

- You will be a part of an active student environment and gain a valuable network both socially and professionally.

Conditions of employment

The position is volunteer and non-paid.

The position lasts while you study at Cphbusiness, unless you choose to resign at the end of a semester.

We expect you to take full responsibility for the tasks you agree upon and deliver to your best capabilities. If the tasks are not being fulfilled, you will be released immediately from your position.

Start: You will be the acting vice president from January 2017, but will start as soon as possible as a vice president trainee.

Application

Apply for the position as the vice president by writing an email to: hr_students@cphbusiness.dk, along with a motivation letter and a updated Curriculum Vitae. Please mark the subject line "Application – Vice president".

Deadline: As soon as possible.

The position will be filled when we find the right candidate.

Learn more

If you want to know more about the position, you are welcome to contact the current vice president Ida Sallerup Madsen at cph-im56@cphbusiness.dk or at +45 61650149.