

Cphbusiness Sørerne, 19 March 2018

Minutes, 26th Board Meeting

Present:

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| ▪ RB: Rikke Boye Pedersen (ordinary member - vote) | cph-rp98@cphbusiness.dk |
| ▪ SB: Samuel Brask Marosi (ordinary member - vote) | cph-sm292@cphbusiness.dk |
| ▪ AS: Anine Kjølback Sørensen (ordinary member - vote) | cph-as417@cphbusiness.dk |
| ▪ LS: Louise Ferre Sørensen (alternate - vote) | cph-ls285@cphbusiness.dk |
| ▪ SM: Søren Meyer (employee representative) | sme@cphbusiness.dk |
| ▪ NA: Niclas Andersen (ordinary member - vote) | cph-na127@cphbusiness.dk |
| ▪ KD: Kevin Austin Darling (alternate) | cph-kd102@cphbusiness.dk |
| ▪ CD: Charlotte Dalgaard Petersen (employee rep.) | cdp@cphbusiness.dk |
| ▪ CK: Christian Kjeldsen | christiankjeldsen93@gmail.com |

Not present:

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| ▪ KA: Kristian Akselsen (alternate) | cph-ka162@cphbusiness.dk |
| ▪ KT: Kimie Patricia Trillingsgaard (ordinary member) | cph-kt114@cphbusiness.dk |
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Minutes

The board meeting started at 17:05

1. Approval of the agenda

- Everyone approved

2. Choice of minutes taker

- CD volunteered

3. Approval of the minutes from the last meeting

- The board members have approved the minutes

4. Orientation from the chairmanship

- Status on functions:
 - HR: New HR responsible person is needed.
 - Student political: There is currently no student political responsible.
 - Communication: There is still a need for a communication responsible.

- RB will promote the position on Facebook and on the info screens.
- CD will send out the updated strategy and activity wheel to the board.
- Advisory Board – CD will coordinate the next meeting with the chairmanship
- Status on events:
 - Professional event: 10/4 Time Management is online and is being promoted
 - Social event: no one has volunteered for this
 - Social event for the volunteers (e.g. weekend trip): Linda is working on it
 - Intro weeks, Summer: Study start dates are ready
 - Intro bars: we are waiting for date requests
 - Morning welcome: sponsors are needed for the goodie bags)
 - Comments from NA: Have you considered goodie bags customized specific study programmes? SB: First of all, we will work towards sponsors who are targeted all students.
 - Fælles i Fælled: sponsors are needed
 - Intro presentations: a video is needed
 - Semester Party: no one has volunteered for this
 - Idea to plan big semester parties together with other schools e.g. Metropol and KEA.
 - Volunteer Party: Four volunteers have volunteered to plan this
 - Comment from CD: Remember to make the diplomas for the leaving volunteers
 - Comment from RB: Remember that the volunteer party is more than just a party
 - Comment from SM: There is a big focus on more social activities for the new students from Cphbusiness.
- Student worker for the student organisation:
 - Input for tasks:
 - Ongoing finance follow-up
 - Marketing materials and communication
 - Assisting with planning of board meetings and collaboration with Cphbusiness
 - Ad hoc – where help is needed
 - It should be a 1st semester student
 - It should not be a volunteer from the student organisation
 - CD creates the position no later than 15 April.
- Webpage:
 - Purpose with a webpage:
 - Information about the student organisation
 - Our own identity – visual identity and customized content
 - Comment from CD:
 - The system you choose must be simple and easy to work with and must not depend on external help/developers
 - Decision: There must be created a list over which pages/content the student organisation controls on cphbusiness.dk. CD can create this.

- Comment from NA: A webpage could nurture the IT students need to volunteer for the student organisation.
- Comment from CK: The student organisation is an association running itself and should therefore have its own webpage.
- Suggestion from SM: Will coordinate a meeting with the Head of IT, the webmaster and students from the student organisation.
 - NA: We must prepare a list of specifications and functions.
 - SB: A webpage could be anchored with a Cphbusiness staff member and not CD.
- iZettle: A cheaper solution has been found and will be investigated further
- Weekly workshops: could create a better community feeling
- Status meeting: Date is on its way
- Annual wheel: "New staff presentation" – the student organisation gives a presentation about the organisation (could be a video). The winter staff presentation planned was cancelled.

5. Financial situation

- Current balance: +78.029,84 DKK. The surplus will be located to activities next semester.
- A new phone has been bought.
- The new iPad works.
- NemID signatures:
 - Signatures are not valid if it is copied. Therefore, it is required for all persons to sign the same document. NemID could make it easier to get the minutes signed.
 - CD: Be aware that this could be a challenge for international volunteers.
- Kamilla from the bar team are trying to retrieve the latest contract with Studenterbolaget in order to find out when the contract expires and if another supplier should be found.
- A refrigerator was wrecked at an intro bar and the surveillance has been deleted. Therefore, the student organisation must pay for the refrigerator.
- Current bank accesses: Kimie and Ida. Samuel and Anine will soon get access.

6. Conference for volunteers

- Minutes and workshop presentation has been uploaded on Trello
- The chairmanship will plan how to work best with the output from the conference together with the volunteers.

7. Collaboration with the president of Cphbusiness

- A meeting was held with Ole Gram, president of Cphbusiness.
- It was agreed that the chairmanship (AS and SB) will meet with Ole four times per year before each Cphbusiness board meeting.

- It is necessary for the chairmanship to plan a forum where all the students have the opportunity to be heard on selected topics.

8. Other

- CK: Working on how to create a better collaboration between the student councils and the student organisation.
 - Comment from SM: It is not allowed for the student councils and the student organisation to compete on the same social activities.
- Honours: HR must contribute with nominations for the honours by asking all volunteers who they will nominate. Before the end of each semester (May and November), HR must send information to CD about who is graduating of the former and current volunteers, and who is nominated by the volunteers.

9. Next meeting

- The secretary will send out date suggestions for the next board meeting in May. That board meeting should focus on strategy.

Meeting ended: 19:05