

## Minutes, 40<sup>th</sup> Board Meeting

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### Present:

- **IVL:** Isabella Vesterskov Lehim (Treasurer)
- **ODK:** Oliver Daniel Koch
- **IG:** Ieva Gezeviciute (Vice chairman)
- **MKR:** Mille Koch Rømer (Chairman)
- **AM:** Arturas Mickevicius
- **CDP:** Charlotte Dalgaard Pedersen (employee representative)

### Not present:

- **ADI:** Anna Diemer (employee representative)
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## Minutes

The board meeting started at 16:15

### 1. Approval of the agenda

Approved

### 2. Choice of minutes taker

Charlotte Dalgaard Petersen

### 3. Approval of the minutes (39<sup>th</sup> meeting)

Approved

### 4. Orientation / chairmanship Mille and Ieva

- Status on manager roles:
  - HR manager:
    - Malou-Jeanne is HR manager right now
    - A new HR manager will be needed after summer
    - The recruitment can start now. The jobposting is on Sharepoint.
  - Webshop manager:
    - Oliver
  - Communication manager:

- Linda is not the Communication Manager anymore
- New Communication Manager is found
- Ieva will gather people in the Communication team for a Communication briefing. Charlotte will host the briefing and give an introduction to the visual identity etc.
  - Student political manager: Arturas
  - Students discount manager: Oliver Koch
  - Project manager for HK event: Ieva and Mille
- Working on it: Mille is working on getting an overview of the volunteers to make sure who is still active
- Strategy weekend trip:
  - Could be planned for the fall
    - Everyone supported the suggestion
  - The chairmanship will make a budget that will be put to a vote at the next board meeting or before if the weekend is planned prior to the board meeting.
- Introduction meeting about the student organisation was hosted 4 March:
  - There were approx. 7 attendants excluding the volunteers
  - It went well and six of them are now volunteers
  - We need more exposure in order for the students to discover these kind of meetings.
- Mille represented the student organisation in the judging panel of the Cphbusiness Internship of the year Award

## 5. Financial orientation / treasurer Isabella

- Presentation of the current accounts/budget 2019/2020.
- It has been adjusted according to the lack of events due to the corona quarantine.
- Current balance: +108.915,85 DKK
- Bank account access:
  - Isabella, Emilie and Malou-Jeanne has access
  - Charlotte has access to look at the bank account
  - Anna and Charlotte will look into how to give Ieva and Mille bank account access.
- CVR number:
  - Charlotte is working on finding out if the student organisation needs to have a CVR number.
- Invoices from the summer intro bars:

- Isabella will make sure to send out the invoices for the school departments

## 6. Budget 2020/2021

- The budget was presented
  - i. Welcome bags for study start summer 2020 are in the budget
    - 1. Charlotte suggest having a backup plan in case the study start will be online e.g. sending a post card to the new students or a package.
      - a. Mille will look into the price for this.
  - ii. The budget was updated
  - iii. The budget was approved

## 7. Other topics

- a. Social Media:
  - i. Charlotte will give Mille administrator access to the Facebook page.
  - ii. Remember to make content for SoMe:
    - 1. Oliver and Isabella will make post on Facebook about their participation in the board meeting
    - 2. Mille will make a post about her part in the internship award
  - iii. Sharing social events on Facebook:
    - 1. Charlotte will send relevant links to Ieva
- b. The school's board meeting:
  - i. Oliver gave a summary of the meeting
- c. Meeting regarding the webshop:
  - i. Oliver participated in the meeting with the webshop company, Sportyfi. At the meeting it was agreed that the products will be updated and we are working on having a showroom for the students to try the clothes on before buying.
- d. Quarantine situation:
  - i. Suggestion from Arturas: In order to avoid uncertainty and concerns among the students, the school administration could present a plan for how to support a better learning environment and how to catch up and recover from this period when it's possible to come back to school.
  - ii. There is a lack of communication from the school to the students
  - iii. Suggestion from Mille: Is it possible for the student organisation to make a survey among all the students to find out how the students are doing. Charlotte will find out if the school is working on something similar.
  - iv. This situation means that there is a need for a different approach to feedback from the teachers
- e. Idea: Online event on Zoom "Quarantine: How are you doing?":

- i. Arthur, Oliver and Ieva will create an event description (purpose, date, time, content/questions etc.)
- f. Diplomas for volunteers:
  - i. The diplomas can be signed in August, but the list of who should get a diploma must be prepared.
- g. Fælledparken:
  - i. Charlotte will apply for booking Fælledparken for "Fælles I Fælled"
- h. Online events:
  - i. Ieva will contact HK and discuss the possibilities for online events
- i. Activity plan:
  - i. The activity plan for 2020 will be updated by Ieva and Mille and presented at the next board meeting.

## **8. Next meetings**

### **Board meetings 2020:**

28 September 16:45 – 18:15 \*updated date\*

19 November 16:45 – 18:15

The meeting ended at 17.55